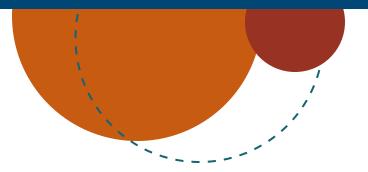
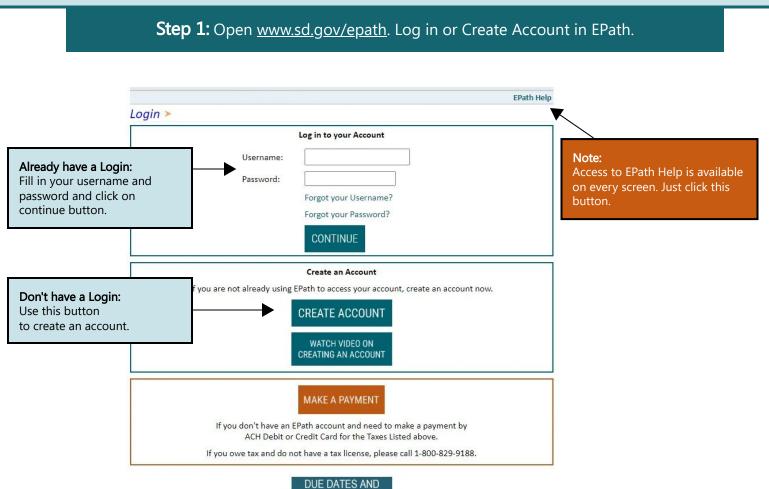


Marketer Upload Data EPath Filing Guide



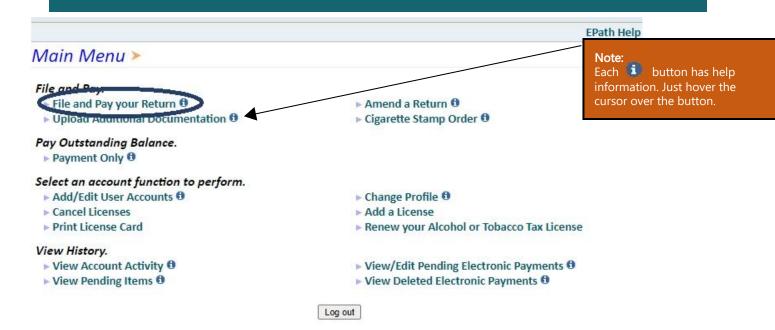
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How to File your Return (Data Upload)

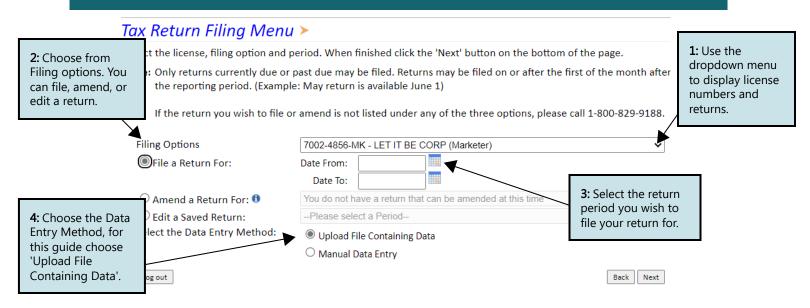


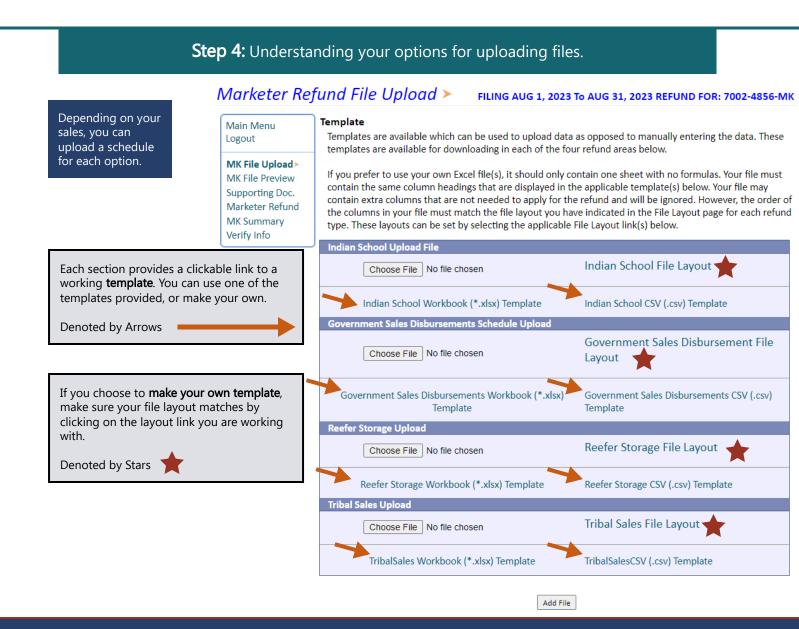






Step 3: Fill out necessary information (details below). Then click 'Next'.





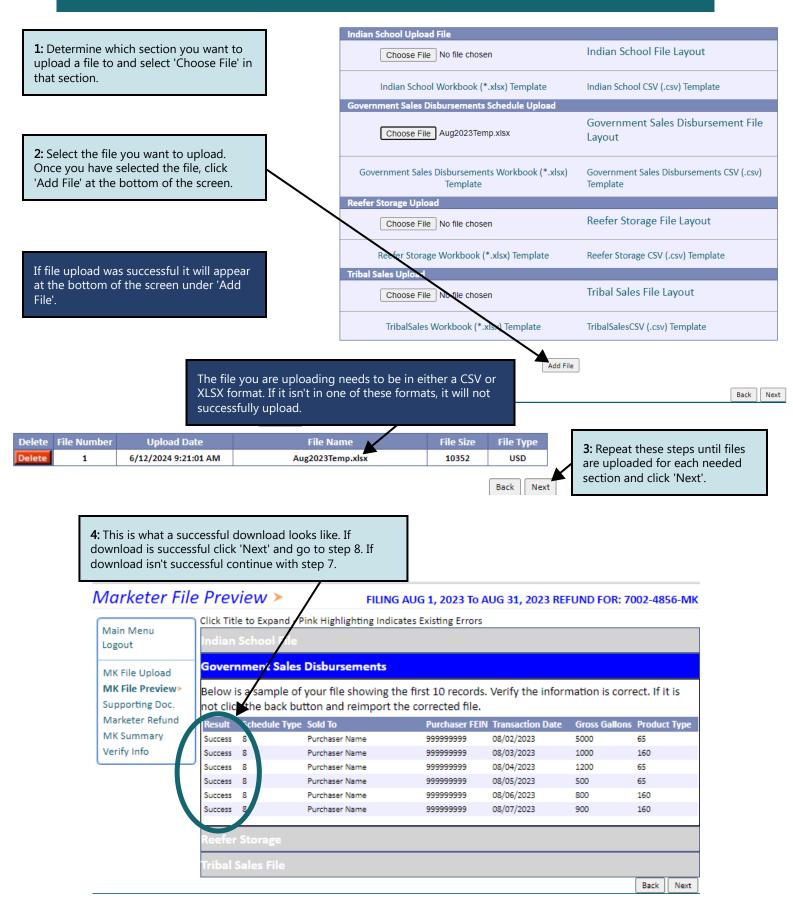
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Step 5: Upload file containing data. If you are using a template, skip this step. If you choose to file your return using your own schedule, click on the file layout for the section you are uploading.

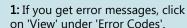
lain Menu ogout	Please select the type of file you will be sending. In a fixed length file, each field has a specified size that remains constant throughout the entire file. In a delimited file, all fields in a record are separated by a specified character.							
1K File Upload								
IK File Preview upporting Doc.	Government Sales Disburse Skip the first 1 lines of the	1: Determine the amount of lines to depending on where you want EPatl						
larketer Refund IK Summary	1. O Fixed Length:			start pulling your recorded data.	11 10			
erify Info	File contains no line feeds							
	2. Oelimited File:							
- I - I	Field Delimiter: Comma (,)	✓ □ Other:	3: Under 'Position,' list the correct or	rder				
Select elimited File'.	String Qualifier: Double Quot		for your file. 'Position' refers to the column on the schedule that is uplo	ade				
		ng this section. Use the arrow button		in EPath. Use the drop down arrows				
		e length of each field in your file. You our file by checking the box in the rig		Select the humbered order.				
	Position Field Name	Size	Include					
	1 V Schedule Type	2	Required	4: Make sure your column heading				
	2 V Product Type	3	Required	matches with your position number click 'Save.'				
	3 V Sold To	100	Required	Click Save.				
	4 V Purchaser FEIN	10	Required					
	5 V Transaction Date	8	Required					
	6 💙 Gross Gallons	9	Required	5: After you have saved your change				
	Reset Layout Step 6: Ur	nderstanding the uplo	save	click 'Back' to return to the upload s	cre			
		nderstanding the uplo		taining data option.	cre			
ndian School Uple	Step 6: Ur			Back	cre			
	Step 6: Ur	nderstanding the uplo		taining data option.	cre			
Choose F Indian Sch	Step 6: Ur oad File File No file chosen		bad a file cont	taining data option. Sales of fuel, sold in bulk, to a location on a licensed Indian Schools premises will be	cre			
Choose F	Step 6: Ur oad File File No file chosen	Indian School File Layout Indian School CSV (.csv) Templa	bad a file cont	Eack Exaining data option. Sales of fuel, sold in bulk, to a location on a licensed Indian Schools premises will be uploaded under this section. Sales to the US Government will be	cre			
Choose F Indian Sch	Step 6: Ur oad File File No file chosen	Indian School File Layout	bad a file cont	taining data option. Sales of fuel, sold in bulk, to a location on a licensed Indian Schools premises will be uploaded under this section.	cre			
Choose F Indian Sch iovernment Sales Choose F	Step 6: Ur oad File File No file chosen	Indian School File Layout Indian School CSV (.csv) Templa Government Sales Disburs Layout	bad a file cont	Caining data option. Sales of fuel, sold in bulk, to a location on a licensed Indian Schools premises will be uploaded under this section. Sales to the US Government will be uploaded under this section and reported as a Schedule Type 8.	cre			
Choose F Indian Sch iovernment Sales Choose F Government Sa	Step 6: Ur	Indian School File Layout Indian School CSV (.csv) Templa Government Sales Disburs Layout	bad a file cont	Eack Examining data option. Sales of fuel, sold in bulk, to a location on a licensed Indian Schools premises will be uploaded under this section. Sales to the US Government will be uploaded under this section and reported as a Schedule Type 8. Sales of undyed diesel fuel dispensed in				
Choose F Indian Sch iovernment Sales Choose F Government Sa ieefer Storage Up	Step 6: Ur	Indian School File Layout Indian School CSV (.csv) Templa Government Sales Disburs Layout	bad a file cont	Caining data option. Sales of fuel, sold in bulk, to a location on a licensed Indian Schools premises will be uploaded under this section. Sales to the US Government will be uploaded under this section and reported as a Schedule Type 8.				
Choose F Indian Sch iovernment Sales Choose F Government Sa eefer Storage Up Choose F	Step 6: Ur	Indian School File Layout Indian School CSV (.csv) Templa Government Sales Disburs Layout () Government Sales Disbursemen Template	ement File	Eack Examining data option. Sales of fuel, sold in bulk, to a location on a licensed Indian Schools premises will be uploaded under this section. Sales to the US Government will be uploaded under this section and reported as a Schedule Type 8. Sales of undyed diesel fuel dispensed in separate reefer storage for refrigeration				
Choose F Indian Sch iovernment Sales Choose F Government Sa Government Sa ieefer Storage Up Choose F Reefer Stor	Step 6: Ur	Indian School File Layout Indian School CSV (.csv) Templa Government Sales Disburs Layout () Government Sales Disbursemen Template Reefer Storage File Layout Reefer Storage CSV (.csv) Temp	ement File	Back caining data option. Sales of fuel, sold in bulk, to a location on a licensed Indian Schools premises will be uploaded under this section. Sales to the US Government will be uploaded under this section and reported as a Schedule Type 8. Sales of undyed diesel fuel dispensed in separate reefer storage for refrigeration use will be uploaded under this section. Sales of motor fuel or special fuel sold to				
Indian Sch Government Sales Choose F Government Sa Reefer Storage Up Choose F Reefer Stor	Step 6: Ur	Indian School File Layout Indian School CSV (.csv) Templa Government Sales Disburs Layout Government Sales Disbursemen Template Reefer Storage File Layout	ement File	Back caining data option. Sales of fuel, sold in bulk, to a location on a licensed Indian Schools premises will be uploaded under this section. Sales to the US Government will be uploaded under this section and reported as a Schedule Type 8. Sales of undyed diesel fuel dispensed in separate reefer storage for refrigeration use will be uploaded under this section.				

uploaded under this section.

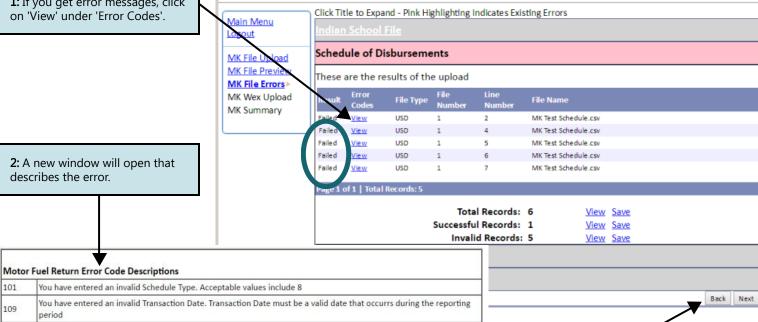
Step 7: Example of Uploading a File Containing Data



Step 7: cont. If you do not receive failed status, click 'Next' and skip to step 8.



Marketer View Results >

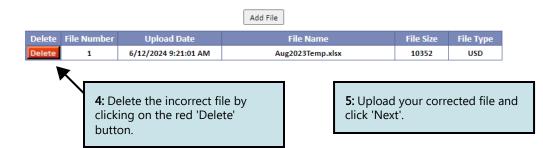


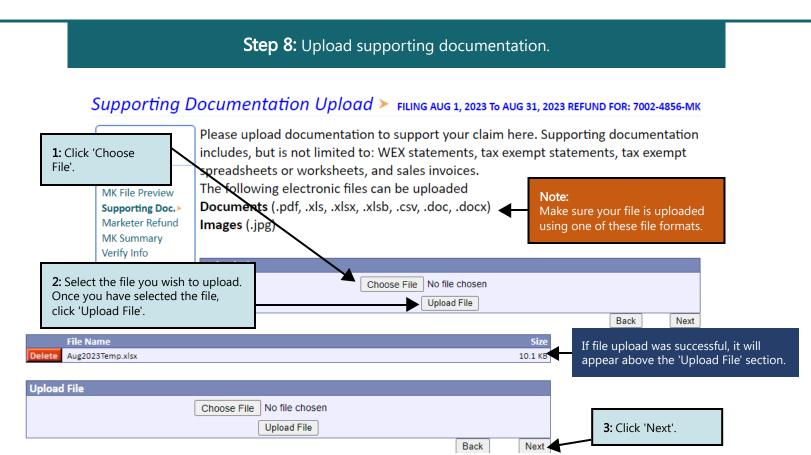
Indian School Upload File	
Choose File No file chosen	Indian School File Layout
Indian School Workbook (*.xlsx) Template	Indian School CSV (.csv) Template
Government Sales Disbursements Schedule Upload	
Choose File No file chosen	Government Sales Disbursement File Layout
Government Sales Disbursements Workbook (*.xlsx) Template	Government Sales Disbursements CSV (.csv) Template
Reefer Storage Upload	
Choose File No file chosen	Reefer Storage File Layout
Reefer Storage Workbook (*.xlsx) Template	Reefer Storage CSV (.csv) Template
Tribal Sales Upload	
Choose File No file chosen	Tribal Sales File Layout
TribalSales Workbook (*.xlsx) Template	TribalSalesCSV (.csv) Template

3: After you have read your error codes, go directly to your schedule file on your computer, make the needed corrections, and save the file. Then click 'Back'.

To upload a new file:

- 1. Click 'Choose File'
- 2. Upload corrected file
- 3. Click 'Add File'
- 4. Click 'Next'





Step 9: Gallons lost in accordance with 10-47B-137. A marketer may collect a refund of fuel taxes paid on fuel lost or destroyed by leakage, theft, fire, tornado, windstorm, or explosion.

Marketer's Tax Return >

FILING AUG 1, 2023 To AUG 31, 2023 REFUND FOR: 7002-4856-MK

Main Menu Logout	REFUNDABLE SALES	A Gasoline	B 100% Ethyl Alcohol	C AVGAS	D Undyed Diesel Fuel	E Jet Fuel	F 100% Methyl Alcohol	G Undyed Biodiesel
/K File Upload /K File Preview upporting Doc.	3. Total gallons lost in accordance with Section 137							
Marketer Refund≻ MK Summary Verify Info							Back	K Next
To qualify	for this refund you	must meet	the followir	ng qualificat	ions:	ent	er you have ries, or if yo ries for this	u do not ha

 All claims must be filled with the Department within 30 days after the loss is discovered
 For a refund of taxes on fuel lost by leakage or theft, the total gallons must exceed 500 gallons.
 For a refund of taxes on fuel lost or destroyed by fire, flood,

tornado, windstorm, or explosion, the total gallons must exceeds 100 gallons

Step 10: Review all information then click 'Next'.

Marketer's Tax Return Summary >

View Printer Friendly Version

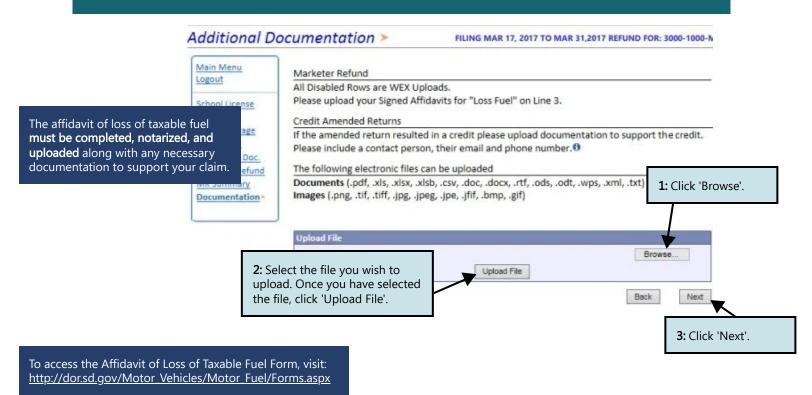
Main Menu Logout	Please verify that the return information is correct. If the return 'Back' button to return to the previous page.	urn is incorre	ect please click the		
MK File Upload	FILING AUG 1, 2023 To AUG 31, 2023 REFUND FOR: 7002-4856-MK				
MK File Preview	REFUNDABLE SALES	A Gasoline	B 100% Ethyl Alcohol		
Supporting Doc. Marketer Refund MK Summary> Verify Info	2. Total gallons of fuel sold in bulk to indian school premises.	0	0		
	3. Total Gallons lost in accordance with Section 137	0	0		
	4. Total Gallons sold to US Government	6,700	0		
verity into	5. Total Gallons of taxed undyed diesel fuel dispensed into reefer storage				
	6. Total gallons of fuel sold to an enrolled tribal member	0	0		
	REFUNDABLE SALES				
	7. Subtotal all gallons -Add Lines 2, 3, 4, 5, and 6	6,700	0		
	8. Tax Rates	\$0.28	\$0.14		
endly	9. Total taxes eligible for refund -Multiply Line 7 by Line 8	\$1,876.00	\$0.00		
	10. Total Refund Claim Amount -Add Columns A through G on Line 9		\$2,632.00		
r return.					

Note: Click 'View Printer Friendly Version' to print your return.

Your Total Refund Amount is \$2,632.00

Back Next

Step 11: Uploading documents for gallons lost in accordance with 10-47B-137. Supporting documentation includes, but is not limited to: insurance reports, police reports, bills of lading, and invoices. If you did not have any entries for gallons lost you will not reach this screen.



Verify Information >

Main Menu Logout	Please verify your Return information. Use the 'Back' button or select a link from the side menu to go to the appropriate page to fix the errors.								
MK File Upload MK File Preview Supporting Doc. Marketer Refund	To submit your Return read the 'Filing Agreement', enter your log in password, and click the 'Submit' button. Return Information								
MK Summary Verify Info>	License: Name: File Code:	7002-4856-MK LET IT BE CORP Required Calendar Monthly	Period: Return Due Date: Return Type: Refund Amount: Interest/Penalty: Total Refund: Payment Type:	MK - Original \$2,632.00					
	Filing Agreement								
	By rekeying my log in password I declare and affirm under penalty of perjury that this return has been examined by me, and to the best of my knowledge and belief is in all things true and correct. I understand that by submitting this return electronically it is my intention to have the South Dakota Department of Revenue accept it as filed.								
		Back	Submit						

Step 13: Confirmation page will appear and you are able to print the return should you want to. You may also check your account activity to verify that you successfully completed your return.

