

# Dealer User Guide for Setting Up a mySD Single Sign-On Account

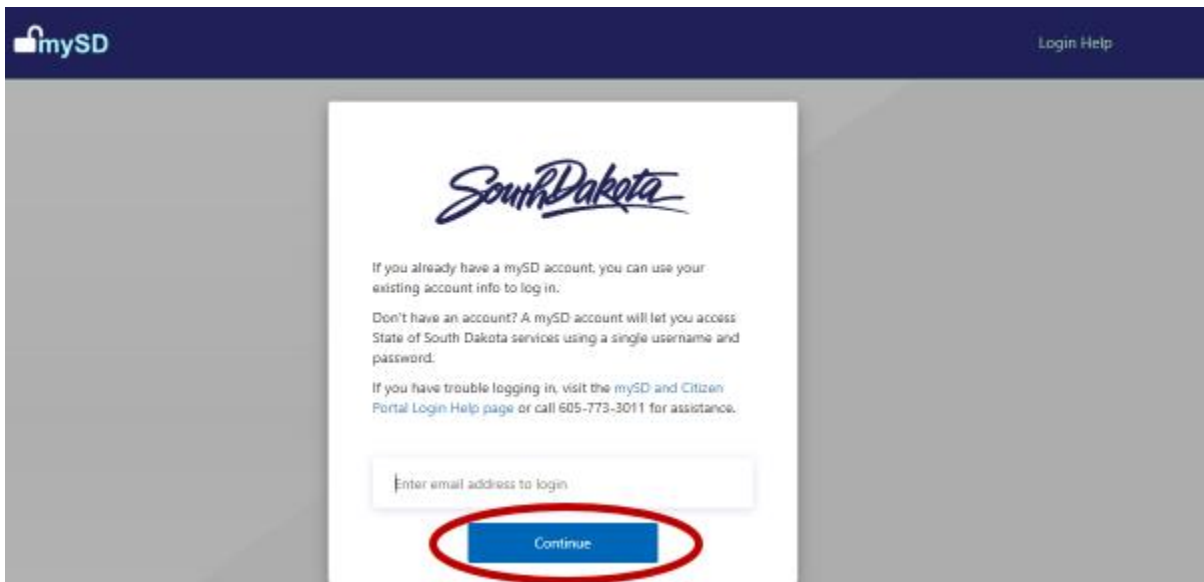
You will need to create a mySD single sign-on (SSO) account in preparation for the launch of 605Drive. You can wait to do that for your initial login to 605Drive, but we recommend completing it early to avoid delays with creating your dealer account.

## Follow the instructions below:

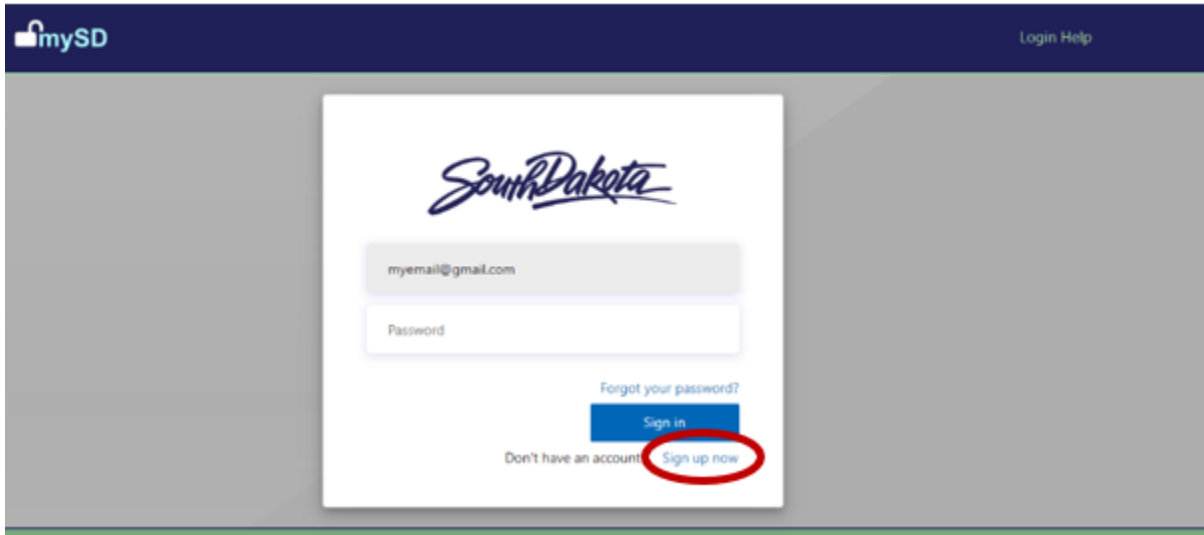
**Step 1:** Go to [sd.gov](http://sd.gov) and click on the **mySD** in the upper right-hand corner of the page.



**Step 2:** Enter your email address and click **Continue**.

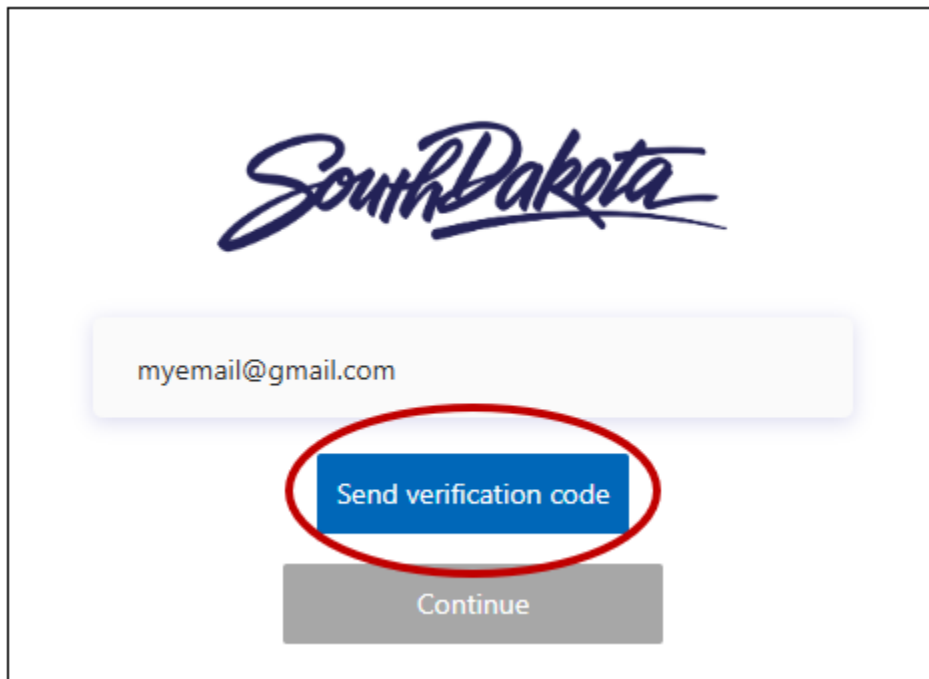


**Step 3:** If you already have a mySD account, enter your email address and password and click **Sign in**. If you do not have a mySD account, create an account by clicking on the **Sign up now** button.



**Step 4:** On the next screen, click **Send verification code**. The verification code will be sent to your email.

Only hit **Send verification code** once. If a code does not show up within 5 minutes, then hit **Send verification code** one more time.



**Step 5:** Enter the code on the verification screen and click **Verify Code**.

South Dakota

Verification code has been sent to your inbox. Please copy it to the input box below. Check your email in a new browser tab or window. Do not leave this page or the code will not work.

Enter code

Verify code Send new code

Continue

**Step 6:** Create a password and re-enter it to confirm.

**Step 7:** Enter your first and last name in the corresponding fields.

**Step 8:** Enter your address information and click **Continue**.

**Step 9:** You will be prompted to enter your phone number for verification. Click **Send Code** to verify through a text or **Call Me** to verify through a phone call.

South Dakota

Country Code

Country/Region

Phone Number

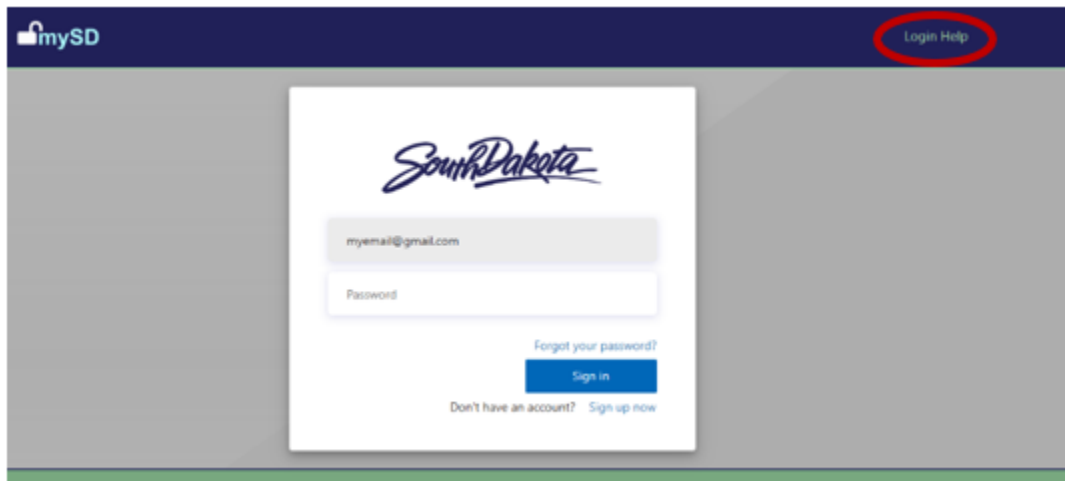
Phone number

Send Code Call Me

**Step 10:** Enter the verification code that was sent to you through text or call and click **Verify Code**. Once your information is verified, you should be redirected to your personal mySD account portal.

**Need help?** If you have issues signing up for a mySD account, click **Login Help** in the upper right-hand corner.

Login Help has a step-by-step video of how to set up your account and answers to common issues.



**If you are still having issues, please contact your dealer agent or email [dealerprogram@state.sd.us](mailto:dealerprogram@state.sd.us).**

**\*\*DO NOT** call the phone number listed; those staff are not able to provide assistance. **\*\***

*Creating a mySD account is only the first step in preparing to log in to 605Drive. You still need to set up your account in 605Drive once the system is live.*