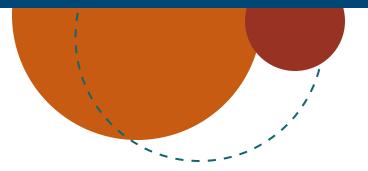


Ethanol Producer Manual EPath Filing Guide



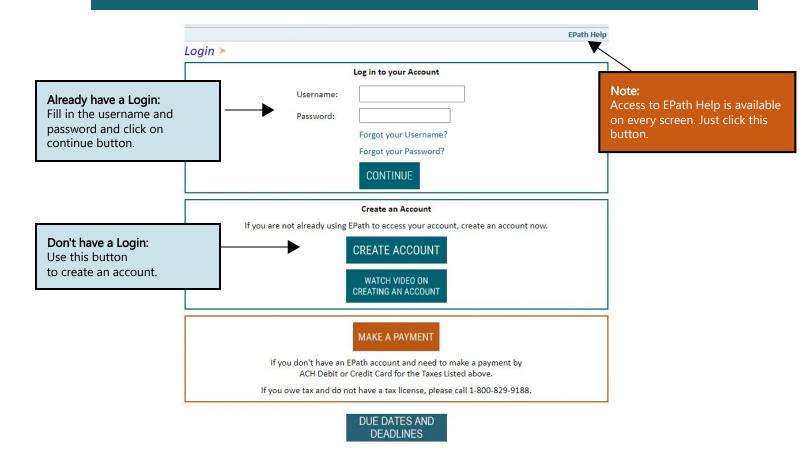
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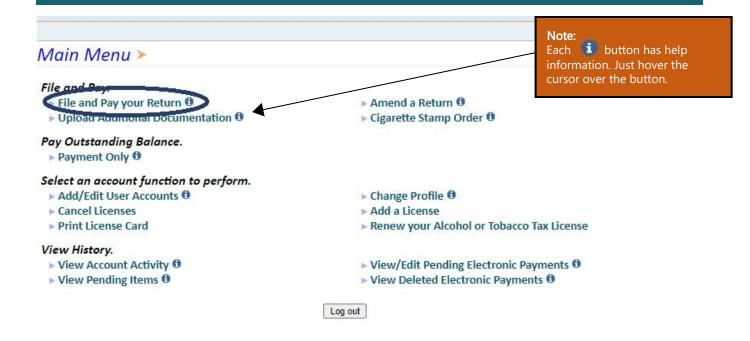
How to File and Pay your Return

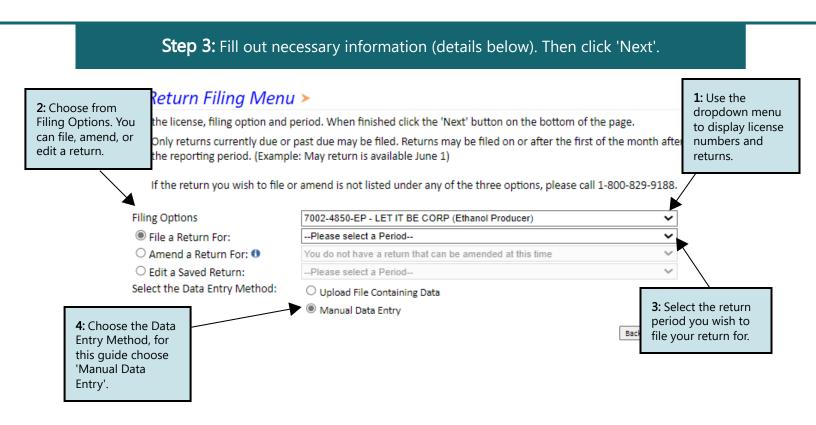


Step 1: Open <u>www.sd.gov/epath</u>. Log in or Create Account in EPath.



Step 2: Click 'File and Pay your Return'.





Step 4: Schedule Types.

• You will only be reporting liquid petroleum gas sales, so the product type will always be 54. The schedule types you will use are listed below, depending on the type of activity conducted. When uploading an electronic schedule, the following schedule types will automatically record the gallons you report on the line listed in the description box.

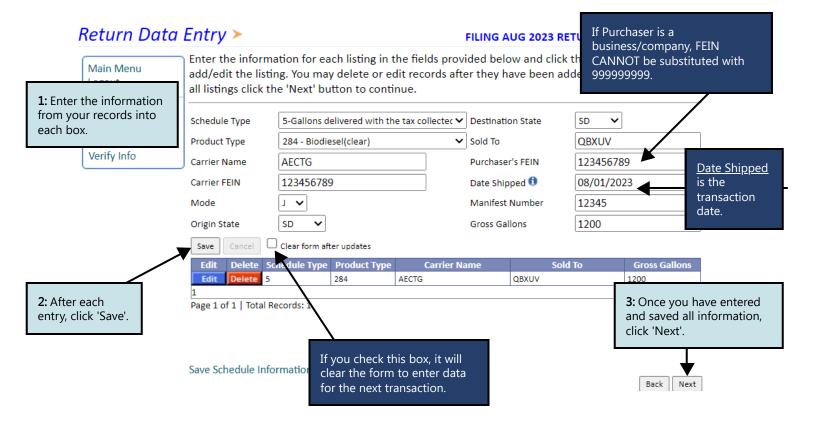
Schedule Type	Description
5	This schedule type will be used to report transactions of Ethyl Alcohol that were sold for use or used in licensed motor vehicles upon which fuel tax is due. This amount will be reported on <u>Line 5</u> of the tax return.
6a	This schedule type will be used to report transactions of Ethyl Alcohol that were sold tax ex- empt to license Importer/Exporters for export. This amount will be reported on <u>Line 4</u> of the tax return.
10	This schedule type will be used to report transactions of Ethyl Alcohol that were sent to other tax exempt entities. This amount will be reported on Line 4 of the tax return.

Step 5: Modes of transfer and product codes.

• How the fuel was transported will also need to be listed on the schedule. The modes of transfer codes that will be used and what they stand for are listed below.

Mode	Description	
L	Truck	
R	Rail Car	
В	Barge	
PL	Pipeline	

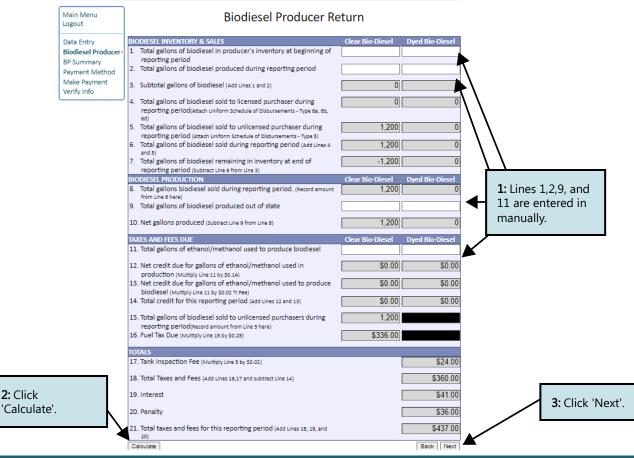
Step 6: Fill out necessary information (details below).



Step 7: Fill out necessary information (details below).

EPATH - Motor Fuel >

FILING AUG 2023 RETURN FOR: 7002-4845-BP



Step 8: Review all information then click 'Next'.

EPATH - Motor Fuel >

2: Click

FILING AUG 2023 RETURN FOR: 7002-4845-BP

Main Menu Logout	Biodiesel Producer Return				
Logout	BIODIESEL INVENTORY & SALES	Clear Bio-Diesel	Dyed Bio-Diesel		
Data Entry	 Total gallons of biodiesel in producer's inventory at horizontal descention producer's inventory at 	0	0		
Biodiesel Producer	beginning of reporting period 2. Total gallons of biodiesel produced during reporting period	0	0		
BP Summary>	 Subtotal gallons of biodiesel (Add Lines 1 and 2) 	0	0		
Payment Method	 Total gallons of biodiesel sold to licensed purchaser during 	0	0		
Make Payment Verify Info	reporting period (Attach Uniform Schedule of Disbursements - Type 6a, 6b, or 6d)	, i i i i i i i i i i i i i i i i i i i	Ŭ		
	 Total gallons of biodiesel sold to unlicensed purchaser during reporting period (Attach Uniform Schedule of Disbursements - Type 5) 	1,200	0		
	 Total gallons of biodiesel sold during reporting period (Add Lines 4 and 5) 	1,200	0		
	 Total gallons of biodiesel remaining in inventory at end of reporting period (Subtract Line 6 from Line 3) 	-1,200	0		
	BIODIESEL PRODUCTION	Clear Bio-Diesel	Dyed Bio-Diesel		
	 Total gallons biodiesel sold during reporting period. (Record amount from Line 6 here) 	1,200	0		
	 Total gallons of biodiesel produced out of state 	0	0		
	10. Net gallons produced (Subtract Line 9 from Line 8)	1,200	0		
	TAXES AND FEES DUE	Clear Bio-Diesel	Dved Bio-Diesel		
	11. Total gallons of ethanol/methanol used to produce biodiesel	0	0		
	 Net credit due for gallons of ethanol/methanol used in production (Multiply Line 11 by \$0.14) 	\$0.00	\$0.00		
	 Net credit due for gallons of ethanol/methanol used to produce biodiesel (Multiply Line 11 by \$0.02 Ti Fee) 	\$0.00	\$0.00		
	14. Total credit for this reporting period (Add Lines 12 and 13)	\$0.00	\$0.00		
	 Total gallons of biodiesel sold to unlicensed purchasers during reporting period(Record amount from Line 5 here) 	1,200			
	16. Fuel Tax Due (Multiply Line 15 by \$0.28)	\$336.00			
	TAXES AND FEES DUE				
	17. Tank Inspection Fee (Multiply Line 5 by \$0.02)		\$24.00		
	18. Total Taxes and Fees (Add Lines 16,17 and subtract Line 14)		\$360.00		
	19. Interest		\$41.00		
	20. Penalty		\$36.00		
	21. Total taxes and fees for this reporting period (Add Lines 18, 19, and 20)		\$437.00		
			Back Next		

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Step 9: Payment, if no tax is due you will not reach this page. After filling out all necessary information click 'Next'.

Payment Method >

FILING AUG 2023 RETURN FOR: 7002-4845-BP

Main Menu Logout	()IACH Debit ()	lote: you choose ACH
File Definition File Layout File Upload File Preview	O ACH Credit @ Cr O Credit Card Image: mage: mage	redit you have to each out to your bank nd request they send ne amount due.
LPG Vendor LV Summary	O No Payment at this time. (Interest will apply to late payments.)	
Payment Method> Make Payment Verify Info	Payment Calendar Back Next	

Step 10: Review all information, type in your password, then click 'Next'.

Verify Information >

Main Menu Logout	Please verify your Return information. Use the 'Back' button or select a link from the side menu to go to the appropriate page to fix the errors.				
Data Entry Biodiesel Producer BP Summary	To submit your Return read the 'Filing Agreement', enter your log in password, and click the 'Submit' button. Return Information				
Payment Method Make Payment Verify Info>	License: Name: File Code:	7002-4845-BP LET IT BE CORP Required Calendar Monthly	Period: Return Due Date: Return Type: Total Tax Due: Interest/Penalty: Total Due: Payment Type:	08/2023 9/20/2023 BP - Original \$360.00 \$77.00 \$437.00 None	
	examined by m	log in password I declare and affirm e, and to the best of my knowledge a ing this return electronically it is my t it as filed.	and belief is in all things	true and correct. I understand	

Step 11: Confirmation page will appear that will allow you to print the return should you want to. You may also check your account activity to verify that you successfully completed your return.

View History.

- View Account Activity ¹
- View Pending Items ¹

Have Additional Questions: Call: 605-773-8178 Email: sdmotorfuel@state.sd.us