



Blender EPath Filing Guide

How to File and Pay your Return

Step 1: Open www.sd.gov/epath. Log in or Create Account in EPath.

The screenshot shows the EPath website interface. At the top right is a link for "EPath Help". Below it is a "Login" link. The main content area is divided into three sections: "Log in to your Account" with fields for Username and Password, and links for "Forgot your Username?" and "Forgot your Password?"; a "CONTINUE" button; "Create an Account" with a note "If you are not already using EPath to access your account, create an account now.", a "CREATE ACCOUNT" button, and a "WATCH VIDEO ON CREATING AN ACCOUNT" button; and "MAKE A PAYMENT" with a note "If you don't have an EPath account and need to make a payment by ACH Debit or Credit Card for the Taxes Listed above." and "If you owe tax and do not have a tax license, please call 1-800-829-9188." Below the payment section is a "DUE DATES AND DEADLINES" button.

Already have a Login:
Fill in the username and password and click on continue button.

Note:
Access to EPath Help is available on every screen. Just click this button.

Don't have a Login:
Use this button to create an account.

Step 2: Click 'File and Pay your Return'.

The screenshot shows the EPath Main Menu. At the top right is a link for "EPath Help". Below it is a "Main Menu" link. The menu items are: "File and Pay" (circled in blue) with a sub-item "File and Pay your Return" (circled in blue and containing an information icon); "Pay Outstanding Balance" with a sub-item "Payment Only"; "Select an account function to perform" with sub-items "Add/Edit User Accounts", "Cancel Licenses", "Print License Card", "Change Profile", "Add a License", and "Renew your Alcohol or Tobacco Tax License"; and "View History" with sub-items "View Account Activity" and "View Pending Items". There is also a "Log out" button at the bottom.

Note:
Each **i** button has help information. Just hover the cursor over the button.

Step 3: Fill out necessary information (details below). Then click 'Next'.

Tax Return Filing Menu >

2: Choose from Filing Options. You can file, amend, or edit a return.

license, filing option and period. When finished click the 'Next' button on the bottom of the page.
 y returns currently due or past due may be filed. Returns may be filed on or after the first of the month a
 reporting period. (Example: May return is available June 1)
 he return you wish to file or amend is not listed under any of the three options, please call 1-800-829-9188.

Filing Options

File a Return For:

Amend a Return For: ⓘ

Edit a Saved Return:

Log out

7002-4846-BL - LET IT BE CORP (Blender)

--Please select a Period--

You do not have a return that can be amended at this time

--Please select a Period--

Back Next

1: Use the dropdown menu to display license numbers and returns.

3: Use the dropdown menu to display period information.

Step 4: Fill out necessary information (details below). Then click 'Next'.

Line 1,2,3, and 4 are entered in manually.

Blender's Tax Return >

FILING AUG 2023 RETURN FOR: 7002-4846-BL

Main Menu
Logout

A. Blender Return >
B. BL Summary
Payment Method
Make Payment
Verify Info

Blenders Electronic Tax Return Instructions

Line 1: Biodiesel Blend - Enter gallons in columns B and D or E

Line 2: Dyed Biodiesel Blend - Enter gallons in columns C and D or E

Line 3: Other Blends - Enter gallons in applicable columns A-F

Line 4: Enter gallons sole to unlicensed purchaser during the reporting period

	A Gasoline	B Diesel	C Dyed Diesel	D Biodiesel	E Other Additive in Blend
1. Biodiesel Blend		123		2500	670
2. Dyed Biodiesel Blend			470	678	245
3. Other Blends	450	1500	600	980	255
4. Biodiesel Sold to Unlicensed Parties				150	

Back Next

Line 1: Enter gallons in columns B and D or E.

Line 2: Enter gallons in columns C and D or E.

Line 3: Enter gallons in applicable columns A to F.

Line 4: Enter gallons sold to an unlicensed purchaser during the reporting period.

Column A - Gasoline
Column B - Diesel
Column C - Dyed Diesel
Column D - Biodiesel
Column E - Other Additive Blend

Step 5: It's recommended that you review entries before continuing. After confirming the information is correct, you can click 'Next'.

Blender's Tax Return Summary >

FILING AUG 2023 RETURN FOR: 7002-4846-BL

Main Menu
Logout

A. Blender Return
B. BL Summary >
 Payment Method
 Make Payment
 Verify Info

Please verify that the return information is correct. If the return is incorrect please click the 'Back' button to return to the previous page.

Reporting Period: AUG 2023			Return Due
	A Gasoline	B Diesel	C Dyed Diesel
1. Biodiesel Blend		123	
2. Dyed Biodiesel Blend			470
3. Other Blends	450	1,500	600
4. Biodiesel Sold to Unlicensed Parties			
5. Total Gallons	450	1,623	1,070
6. Total Tax Liability			\$2,023.84
7. Tank Inspection Fee Due on Blended Fuels (Line 5 in Col. F X \$0.02)			\$172.42
8. Total Tax and Tank Inspection Fee Due (Add Lines 6 & 7)			\$2,196.26
9a. Total Taxes Previously Paid for Gas (Line 5 Col. A X \$0.28)			\$126.00
9b. Taxes Paid for Diesel (Line 5 Col. B X \$0.28)			\$454.44
10. Tank Inspection Fee on Previously Taxed Fuel (Line 5 Col. A+B+C X \$0.02)			\$62.86
11. Subtotal: Taxes and Tank Inspection Fee Previously Paid (Add Lines 9a + 9b + 10)			\$643.30
12. Tax Due (Subtract Line 11 From Line 8)			\$1,552.96
13. Interest (If filed after due date)			\$170.83
13. Penalty			\$155.30
14. Total Amount Due (Add Lines 12 & 13)			\$1,879.09

Your total amount due is **\$1,879.09**

[View Printer Friendly Version](#)

[Back](#)

[Next](#)

Note:
 You will NOT be able to print your return after it is submitted. Click 'View Printer Friendly Version' to print your return.

Step 6: Payment, if no tax is due you will not reach this page. You will have the option to pay the tax amount on your LPG user return. After filling out all necessary information click 'Next'.

Payment Method >

FILING AUG 2023 RETURN FOR: 7002-4846-BL

Main Menu
Logout

A. Blender Return
 B. BL Summary
Payment Method >
 Make Payment
 Verify Info

Select the Payment Method you will be using

- ACH Debit
- ACH Credit
- Credit Card

A non-refundable convenience fee of 2.45% will apply if you pay by credit card.

Credit Card payments are processed by Elavon Inc. You will be taken to Elavon's site to enter your credit card information after you submit your return.

- No Payment at this time. (Interest will apply to late payments.)

[Payment Calendar](#)

[Back](#)

[Next](#)

Note:
 If you choose ACH Credit you have to reach out to your bank and request they send the amount due.

Step 8: Verify all information, clicking 'Submit' will finalize the filing process. Make sure to look everything over one more time.

Verify Information >

- Main Menu
- Logout
- A. Blender Return
- B. BL Summary
- Payment Method
- Make Payment
- Verify Info >**

Please verify your Return information. Use the 'Back' button or select a link from the side menu to go to the appropriate page to fix the errors.

To submit your Return read the 'Filing Agreement', enter your log in password, and click the 'Submit' button.

Return Information			
License:	7002-4846-BL	Period:	08/2023
Name:	LET IT BE CORP	Return Due Date:	09/20/2023
File Code:	Required Calendar Monthly	Return Type:	BL - Original
		Total Tax Due:	\$1,552.96
		Interest/Penalty:	\$326.13
		Total Due:	\$1,879.09
		Payment Type:	None

Filing Agreement

By rekeying my log in password I declare and affirm under penalty of perjury that this return has been examined by me, and to the best of my knowledge and belief is in all things true and correct. I understand that by submitting this return electronically it is my intention to have the South Dakota Department of Revenue accept it as filed.

Login Password:

Note: You must input your password before pressing 'Submit'. If you do not do this you will not have completed the process.

Step 9: Confirmation page will appear that will allow you to print the return should you want to. You may also check your account activity to verify that you successfully completed your return.

- View History.**
- ▶ [View Account Activity](#) ⓘ
 - ▶ [View Pending Items](#) ⓘ

Have Additional Questions:
Call: 605-773-8178
Email: sdmotorfuel@state.sd.us