



SOUTH DAKOTA DEPARTMENT OF REVENUE
445 East Capitol Avenue • Pierre, SD 57501
(605) 773-3311 • dor.sd.gov

Fifth or subsequent permanent certification renewal period requirements

64:02:03:16.03

FOR RECERTIFICATION 5th renewal periods or subsequent consecutive renewal period:

Within five-years after your last recertification one must:

1. Attend a total of four annual assessors' schools or department-approved conferences, two of which must be the annual assessors' school and an SDAAO conference. All courses taken by the applicant, except the IAAO course, shall be pass/fail;
2. Complete eight approved continuing education hours. Any continuing education hours must be approved by the secretary prior to completion; and
3. In addition, during any even numbered year, the individual must complete a USPAP course approved by the secretary.

A one-time exemption from the requirements is permitted if they possess a professional designation as listed in the administrative rule 64:02:03:17.

Any educational courses, conferences, or continuing ed hours taken online must be submitted to the certification supervisor for credit.

Certification Supervisor Contact information:

Amber Jensen

Property Tax Specialist

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