

Welcome to the Motor Carrier Connect System user guide!

IFTA Return Instructions

After logging into the system users will be directed to the dashboard page.

QUICK LINKS ^

- Account Dashboard
- Business
- Account
- Account Finance
- Correspondence
- Fleet
- Fuel Tax

RESOURCE TOOLS ^

Welcome Back

Amount Due

\$0.00

[View History](#)

RENEW IFTA LICENSE
2023 - License

FILE IFTA RETURN
2022 - Q3 (Due 10/31/2022)

Suggested Actions - IRP

- [Add Unit](#)
- [Change MCRS](#)
- [Update Unit](#)
- [Start a Supplement](#)
- [Show More](#)

1. Users will select the box that says "File IFTA Return." The return link can also be found under "Suggested Actions – IRP" under "Show More."

Depending on computer settings the screen above may not display all the sections shown above. There will be a blue + circle to expand the options section. The blue + circle will be available on additional pages.

IFTA Quarterly Tax Return

Return

2022 Q3 Due Date 10/31/2022

Return ID (ID 273608)

Due Date (10/31/2022)

Fuel Summary

Return Summary

Payment

Fuel Schedule Summary

CSV Print

Fuel Type	IFTA Distance	Non-IFTA Distance	Total Distance	Total Fuel	MPG	MPG Method	Status	Action
Diesel	0	0	0	0	0.00	Use Calculated	Not Started	Edit Set No Operations

Show 10 entries

Showing 1 to 1 of 1 entries

Declaration: I declare under the penalty of perjury that I have examined this application, and to the best of my knowledge and belief, it is true, complete, and correct. The applicant agrees to comply with reporting, payment, recordkeeping, and license

Cancel

2. Select "Fuel Summary" on the next screen. This will expand the "Fuel Schedule Summary." Users with multiple fuel types will have each of the required returns listed.
3. Select "Edit" to enter fuel and miles or "Set No Operations" if there are no miles or fuel to report.

IFTA Quarterly Tax Return
 2022 Q3 Due Date 10/31/2022
 Return 0 (ID 273608)
 In Progress (10/28/2022)

Fuel Schedule Detail 2022 - Q3

Imperial (Gallons/Miles) Metric
 Toggle here to change between Imperial (Gallons/Miles) and (Liters/Kilometers) measurements.

Distance Summary (Miles)		Fuel Summary (Gallons)	
IFTA Distance	0	IFTA Fuel	
Non-IFTA Distance	0	Non-IFTA Fuel	
Total Distance (All Jurisdictions)	0	Total Fuel (All Jurisdictions)	

Enter Total Distance * ←

Enter Total Fuel * ←

Miles Per Gallon

MPG Calculation Method *

Comments *

Non-IFTA (Exempt*) Distance or Fuel? Yes No

* Exempt Jurisdiction(s): Alaska, District of Columbia, Hawaii, Mexico, Northwest Territories, Nunavut, Yukon Territory
 ** Non-IFTA Gallons includes: 1) Fuel Purchased in Non-IFTA Jurisdictions, 2) Fuel Purchased without Tax or 3) Fuel Purchased without Receipts

- Users who select "Edit" will be directed to the "Fuel Schedule Detail" page. Users are required to input the "Enter Total Distance" in mileage as a whole number and "Enter Total Fuel" in gallons as a whole number.
- As the user scrolls down the page, they will need to indicate if there are any "Non-IFTA" miles. Those states included in the exempt jurisdictions are listed.

Non-IFTA (Exempt*) Distance or Fuel? Yes No ←

* Exempt Jurisdiction(s): Alaska, District of Columbia, Hawaii, Mexico, Northwest Territories, Nunavut, Yukon Territory
 ** Non-IFTA Gallons includes: 1) Fuel Purchased in Non-IFTA Jurisdictions, 2) Fuel Purchased without Tax or 3) Fuel Purchased without Rec

IFTA Distance & Fuel

Taxable distance matches total distance for all jurisdictions Yes No

Hide Unused US jurisdictions Show Unused US jurisdictions

Select US jurisdiction to add:
 ←

Hide Unused CAN jurisdictions Show Unused CAN jurisdictions

Select Canadian jurisdiction to add:
 ←

CSV Print

Jurisdiction	Total IFTA Distance (Miles)	Tax Paid Fuel (Gallons)	Tax Rate
SD	0 ←	0 ←	0.2800
IA	0	0	0.3250
...

- The return will be pre-populated with jurisdictions previously reported. If additional jurisdictions need to be added, users will select the US jurisdiction under the drop-down menu and then select "+ Add."

7. Once all the jurisdictions are listed, users will enter the miles driven and the number of gallons purchased in each jurisdiction.

Select Canadian jurisdiction to add:
Alberta

CSV Print Search

Jurisdiction	Total IFTA Distance (Miles)	Tax Paid Fuel (Gallons)	Tax Rate
SD	5000	4000	0.2800
IA	2000	250	0.3250
MN	1000	250	0.2850
ND	1000	250	0.2300
NE	1000	250	0.2480

Showing 1 to 61 of 61 entries

The Motor Carrier Section is here to assist you. Please contact us either by email at (sdmotorcarrier@state.sd.us) or call (605.773.3314).

[Motor Carrier Section](#) | [SD Truck Info](#) | [SAFER](#)

8. After the miles and gallons have been reported, users will select "+ Save and Continue."

Fuel Schedule Summary

CSV Print Search:

Fuel Type	IFTA Distance	Non-IFTA Distance	Total Distance	Total Fuel	MPG	MPG Method	Status	Action
Diesel	10000	0	10000	5000	2.00	Use Calculated	Ready to Calculate	Edit

Show 10 entries Showing 1 to 1 of 1 entries

Declaration: I declare under the penalty of perjury that I have examined this application, and to the best of my knowledge and belief, it is true, complete, and correct. The applicant agrees to comply with reporting, payment, recordkeeping, and license display requirements specified in the International Fuel Tax Agreement (IFTA).

- Failure to comply with these provisions may be grounds for revocation of the IFTA license. I understand that I may not transfer IFTA decals to another person or from one vehicle

9. Users will be directed back to the "Fuel Schedule Summary" where they can complete other returns if multiple types of fuel are listed.

10. Once all fuel type returns have been completed, users will select "+ Save and Calculate Taxes."

IFTA Quarterly Tax Return
 2022 Q3 Due Date 10/31/2022
 Return 0 (ID 273608)
 In Progress (10/28/2022)

Fuel Summary

Return Summary

Return Summary

Return Information:

Total Tax:	\$14.50
Total Interest:	\$0.00
Total Penalties:	\$0.00
Total Adjustments:	\$0.00
Total Other:	\$0.00
Total Due	\$14.50

Fuel Schedule Summary:

CSV Print

Fuel	MPG Method	MPG	Distance (Miles)	Taxable Distance (Miles)	Taxable Fuel (Gallons)	Tax Paid Fuel (Gallons)	Net Taxable Fuel (Gallons)	Tax Due (Credit)	Interest Due	Total Due
Diesel	UC	2.00	10000	10000	5000	5000	5000	\$14.50	\$0.00	\$14.50
Return Totals			10000	10000	5000	5000	0	\$14.50	\$0.00	\$14.50

11. Once the "Fuel Summary" is completed, users will be directed to the "Return Summary." The "Return Summary" shows users the total amount due and provides a detailed report for all types of fuel reported.

12. Users wanting a printed copy of the form should print a copy of this page and possibly a copy of the detailed page by fuel type.

Quarterly Return 0	SD	N	5,000	5,000	2,500	4,000	(1500)	0.2800	(\$420.00)	\$0.00	(\$420.00)
Quarterly Return 0	Non-IFTA	N	0			0					

Comments:

CSV Print

Fuel	MPG	Non-IFTA	Taxable and Total Distance not Equal
Diesel	2.00		

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+ File × Cancel

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13. Once the form has been verified, the user will scroll down and select "+File". Users will be asked to confirm the submission on the next screen. At this point the return has been filed and users can now pay their amount due.

As A Reminder: Depending on computer settings, the screen above may not display all the sections shown above. There will be a blue + circle to expand the options section.