

Use Tax Form

South Dakota Department of Revenue

Please mail or drop off the form at the nearest Revenue office | 1-800-829-9188

First Name	Last Name	Phone Number	Date
Street Address/PO Box	City	State/Zip Code	
Email Address			
DO NOT use this form if you have a permanent tax license in South Dakota.			
To calculate Use Tax liability, complete the following steps:			
1. Purchase Price (Include delivery and handling charges)	1. _____		
Purchase Description (Optional) _____			
2. State Tax (line 1 x 4%)	2. _____		
3. Municipal Tax (line 1 x municipal tax rate)* City _____ Tax rate: _____	3. _____		
4. Total Tax Due (line 2 + line 3)	4. _____		
*No city tax due if goods are delivered & used outside city limits			

Make checks payable to SD State Treasurer

Talk to Us!

Information regarding Use Tax can be found online at <http://dor.sd.gov/TaxPubs>. If you have questions please contact the South Dakota Department of Revenue at 1-800-829-9188 or e-mail bustax@state.sd.us.

SD Department of Revenue
445 East Capitol Ave
Pierre, SD 57501-3100

Mail or drop off your form at the nearest Revenue office:

Aberdeen
14 South Main, Suite 1-C
Aberdeen, SD 57401-5085

Sioux Falls
300 South Sycamore, Suite 102
Sioux Falls, SD 57110

Rapid City
1520 Haines Ave, Suite 3
Rapid City, SD 57701

Mitchell
417 North Main, Suite 112
Mitchell, SD 57301-7103

Watertown
715 South Maple
Watertown, SD
57201-5300

Yankton
1900 Summit Street
Yankton, SD 57078-1951