



Dear IFTA License Holder

June, 2015

Enclosed you will find the following documents:

- Your second quarter 2015 IFTA tax return.
- The Sioux Falls Remittance envelope for your tax return.
- Only qualified vehicles may be reported on your IFTA tax return. A qualified vehicle under IFTA is a motor vehicle used, designed or maintained for transportation of person or property, and:
 - Having two axles and a gross vehicle weight or registered weight exceeding 26,000 pounds or 11,797 kilograms.
 - Having three or more axles regardless of weight.
 - Is used in combination, when the weight of such combination exceeds 26,000 pounds or 11,797 kilograms gross vehicle or registered gross vehicle weight.

IFTA and IRP manuals can be found on-line at
<http://www.state.sd.us/drr2/motorvehicle/commercial/index.htm>.

HOW TO CANCEL YOUR LICENSE

If you wish to cancel your IFTA license, a written letter of cancellation must be sent to the address listed below requesting cancellation of your license and indicating the date of cancellation, along with returning your license card. A license cannot be cancelled with a date prior to the date of notification. Failure to properly cancel your license will make you liable for any quarters due during that license year, including the first quarter of the following year.

South Dakota Department of Revenue
IFTA
445 East Capitol Avenue
Pierre, SD 57501-3185

Bulk Storage: Fuel purchased for bulk storage must be totaled separately. Carriers must keep all fuel delivery tickets and invoices. In addition, carriers must record all disbursements and inventory reconciliations and distinguish between fuel placed in qualified vehicles and fuel used for other purposes. Many taxpayers are claiming all gallons bought in bulk during the reporting period even if they haven't used it. You can only report the fuel on your IFTA return if it has been pulled from bulk storage and placed into a qualified vehicle during the filing period.

COMPLETION INSTRUCTIONS FOR 2ND QUARTER 2015 IFTA RETURN: Surcharge Taxes

The following states have surcharge taxes, which are all calculated in the same manner. Two lines will appear for each surcharge tax state. The first line will always be recorded as the tax rate that is assessed at the pump and the second line is for the surcharge tax. The surcharge tax, which is collected based on the taxable gallons shown on the previous line (column 4), is only collected on this return. **Do not add** the surcharge tax line as part of your total IFTA miles because you will have already reported and added this in on the previous line.

| <u>States</u> | <u>Tax at the Pump</u> | <u>Surcharge Tax</u> |
|---------------|------------------------|----------------------|
| Indiana | IN | I2 |
| Kentucky | KY | K2 |
| Virginia | VA | V2 |

All tax rates and footnotes can be viewed from the Department of Revenue and Regulation's web site at: <http://www.state.sd.us/drr2/motorvehicle/commercial/rates.htm>

Canadian Jurisdictions

Please note that the tax rate provided for the Canadian jurisdictions have been converted to gallons and U.S. funds. You are required to report all travel in these jurisdictions in miles and all fuel purchases in gallons. If you need to convert the information that you will be reporting, use the following table, computing to the nearest one-tenth:

| | | |
|---------------|---|--------------------|
| One liter | = | .26420 gallons |
| One gallon | = | 3.78500 liters |
| One mile | = | 1.60930 kilometers |
| One kilometer | = | .62137 miles |

If you have any questions regarding this information please contact our office:
(605) 773-3314

JURISDICTION ABBREVIATIONS

Many tax return errors can be avoided by ensuring that the appropriate information is entered for the correct jurisdiction. Before submitting your return, take an extra moment to ensure that your tax return information is completed for the appropriate jurisdiction.

| | | | |
|----|----------------------|----|-----------------------|
| SD | SOUTH DAKOTA | NC | NORTH CAROLINA |
| AB | ALBERTA | ND | NORTH DAKOTA |
| AL | ALABAMA | NE | NEBRASKA |
| AR | ARKANSAS | NL | NEW FOUNDLAND |
| AZ | ARIZONA | NH | NEW HAMPSHIRE |
| BC | BRITISH COLUMBIA | NJ | NEW JERSEY |
| CA | CALIFORNIA | NM | NEW MEXICO |
| CO | COLORADO | NS | NOVA SCOTIA |
| CT | CONNECTICUT | NV | NEVADA |
| DE | DELAWARE | NY | NEW YORK |
| FL | FLORIDA | OK | OKLAHOMA |
| GA | GEORGIA | ON | ONTARIO |
| IA | IOWA | OR | OREGON |
| ID | IDAHO | OH | OHIO |
| IL | ILLINOIS | PA | PENNSYLVANIA |
| IN | INDIANA - TAX | PE | PRINCE ENDWARD ISLAND |
| I2 | INDIANA - SURCHARGE | QC | QUEBEC |
| KS | KANSAS | RI | RHODE ISLAND |
| KY | KENTUCKY - TAX | SC | SOUTH CAROLINA |
| K2 | KENTUCKY - SURCHARGE | SK | SASKATCHEWAN |
| LA | LOUISIANA | TN | TENNESSEE |
| MA | MASSACHUSETTS | TX | TEXAS |
| MB | MANITOBA | UT | UTAH |
| MD | MARYLAND | VA | VIRGINIA - TAX |
| ME | MAINE | V2 | VIRGINIA - SURCHARGE |
| MN | MINNESOTA | VT | VERMONT |
| MO | MISSOURI | WA | WASHINGTON |
| MS | MISSISSIPPI | WI | WISCONSIN |
| MT | MONTANA | WV | WEST VIRGINIA |
| MI | MICHIGAN | WY | WYOMING |
| NB | NEW BRUNSWICK | | |